



Date: April 9, 2010
Time: 9:00 a.m. to 11:00 a.m.
Location: Boys and Girls Club

Meeting called by: David Fulton **Type of meeting:** CPY Steering Committee

Attendees: David Fulton, Vivian Ashmawi, Pat Heiny, Scot Quintel, Beth Harrick, Misty Hollis, and Bruce Daggy.

Minutes

Agenda item: Minutes from February 2010 **Presenter:** David Fulton

Discussion:

Conclusions:
 Minutes were approved as presented.

Action items	Person responsible	Deadline
✓ None		

Agenda item: Finance Report **Presenter:** Scot Quintel

Discussion:

- Costs for Ken Winters training and payment to Ivy Tech for Excel and Access Training
- Total dollars as of April 2010: \$55,183.25.

Conclusions:
 Finance report approved as presented.

Action items	Person responsible	Deadline
✓ None		

Agenda item: MOU with United Way Vision Council **Presenter:** Scot Quintel

Discussion:

- Discussion of MOU with proposed revisions to share with UW later this month
- Recommended change under D point 1 to "...identified by the community as described in United Way's Future Strategies."
- Dollars that Vision Council will be making recommendations on will stay in the UW's checking account. Monies will not be transferred between CPY and UW unless a separate agreement and purpose has been identified.
- Under CPY's services provided, we acknowledged CPY's membership goals and assistance in developing resources to address target issues (i.e. kindergarten readiness).
- CPY identified a need for UW's openness regarding our capacity to do fund development work.
- Regarding monitoring and reporting progress to UW, the Chair of CPY will be primarily responsible to attend meetings toward sharing and reporting progress.
- As CPY we need to be very objective and fair in making decisions regarding funding distributions and partner relations.
- We discussed the need to include CPY's autonomy, likely under C such as:

- We also noted the great benefit to partners and the larger community because of the work of Results Now! Partners are better positioned to share the good news of their programs, and the community has been strongly interested in hearing about this new partnership regarding data flow.

Conclusions:

None

Action items	Person responsible	Deadline
✓ None		

Agenda item: SS/HS Update/Technology Portal **Presenter:** Bruce and Vivian

Discussion:

- We identified the goal and purpose of the portal and data sharing between schools and partners. This need is not limited to RCS, but also all school systems in Wayne County.
- While we have made progress and have definitely clarified our needs, we have identified the need to have a position. Thanks to Misty for drafting a job description.
- We give Misty the approval to move forward with the concept: creating a job description, exploring funding possibilities and making progress on this issue.
- Sustainability of the project is key, as is the ability to have open communication between

Conclusions:

We need to discuss this issue, including possibilities of 4 Community support, at the next CPY Steering Committee meeting.

Action items	Person responsible	Deadline
✓ Put the 4 Community and how it relates to this issue on agenda for May CPY Steering mtg	Vivian	May mtg

Agenda item: Capacity Building Comm. Update **Presenter:** Bruce and Vivian

Discussion:

- The committee identified the need to separate the valuable training from our business meetings. Trainings have been immensely successful in drawing youth serving staff from across the community more broadly than our partner base.
- There is also great interest in broadening partners—the committee is exploring what the “carrot” is to draw in partners.
- With the shift between including training at quarterly meetings, we talked at length about how to gain attendance at the Steering Committee meeting. We want new partners, but we also want to signal the value of those partners who have been consistent in their attendance. Possibly have a speaker? Possibly have UW Vision Council be a focus? Possibly have a big item for discussion.
- Scot announced that Dr. Bourff is on the Sustainability Committee.

Conclusions:

Move the next Quarterly meeting to June 11, time and location TBA
 The next Steering Committee meeting will be May 14, 9-11am at Boys and Girls Clubs

Action items	Person responsible	Deadline
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The meeting was adjourned at 11:05am.