



Date: February 12, 2010
Time: 8:30 a.m. to 9:30 a.m.
Location: Boys and Girls Club

Meeting called by: David Fulton **Type of meeting:** CPY Quarterly Committee

Attendees: David Fulton, Vivian Ashmawi (Communities In Schools), Pat Heiny (Richmond School Board), Ed De La Paz (Indiana University East, Baxter Center/Service Learning), Misty Hollis (Richmond Communitie Schools Safe Schools/Healthy Students), Jean Cates (Partnership for Drug Free Wayne County), Darla Randall (Birth-To-Five), Ron Chappell (New Life of the Nazarene, NAACP), Maureen Santillo (JACY House), Scot Quintel (United Way), Sharrie Harlin (Galileo Charter School), Tracey Lickfeld (Centerstone), Beth Harrick (Girls Inc.), Dawn Hottman (Early Learning Center), Kathy Parker (Early Learning Center), Mona Mayberry (Townsend Center), Peg Terrell (Ivy Tech Community College), Bruce Daggy (Boys and Girls Clubs of Wayne County), Rande Long (Girl Scouts of Central Indiana).

Minutes

Agenda item: Minutes from 11/13/09 **Presenter:** Vivian Ashmawi

Discussion:

- Minutes from last meeting were mis-named as “Steering Committee” and should be labeled “Quarterly Meeting”

Conclusions:

Minutes were approved with the revision noted.

Action items	Person responsible	Deadline
✓ None		

Agenda item: Finance Report **Presenter:** Scot Quintel

Discussion:

- Written report submitted, with income of \$59,582.31.

Conclusions:

Finance report approved as presented.

Action items	Person responsible	Deadline
✓ None		

Agenda item: Data and Evaluation Committee **Presenter:** Beth Harrick

Discussion:

- Exploring external support through IYI for creating our “matrix,” a format for collecting and analyzing programs and services offered in our community

- The Data Committee wants to have a useful inventory of protective factors (program services and assets) which fits within the Social Development Strategy that we use
- All are invited to our discussion with IYI on Thursday 2/18 at noon at Communities In Schools
- Next meeting is 2nd Wednesday, March 10, at noon at Joe's Pizza—Beth will buy any new attendees lunch

Conclusions: None

Action items	Person responsible	Deadline
✓ Meeting with IYI to discuss matrix 2/18, noon at CIS		
✓ Next meeting open to all, March 10, noon at Joe's Pizza		

Agenda item: Capacity Building

Presenter: Darla Randall

Discussion:

- Two goals of Capacity Building:
 - Communicating what the Partnership is, what we do
 - Building capacity for the partners themselves
- Capacity Building Committee strives to welcome all partners and hear the needs of all of the partners.
- Next meeting is March 4, 3pm at the Early Learning Center

Conclusions: None

Action items	Person responsible	Deadline
✓ Next meeting open to all		

Agenda item: External Communication

Presenter: Pat Heiny

Discussion:

- Focused on crafting a universal message for CPY
- Communication audit enabled much good work, including a new flier and website www.cpywayne.org
- Constant contact email message software
- Trying to help promote to partners and the public training experiences/events from your organization. Email to Debbie York (deborahy@rcs.k12.in.us)

Conclusions: None

Action items	Person responsible	Deadline
✓ Email org's events/trainings by 1 st Fridays	Debbie York DeborahY@rcs.k12.in.us	

Agenda item: Sustainability

Presenter: Scot Quintel

Discussion:

- Focus on sustainability of CPY
- Exploring CAPE program and the literacy/pre-K services that grant has supported—how can these services be continued?

- Impact Grant secured through the Wayne County Foundation explored the relationship between youth serving agencies and schools, connecting services to academic outcomes.
 - Final evaluation just completed by CEEP; currently exploring how to communicate these results to the public.

Conclusions:

None

Action items

- ✓ None

Person responsible

Deadline

Agenda item: Small Group Discussion on CPY Committee

Presenter: 3 groups

Discussion:

- Capacity Building question: What training opportunities are currently available, where are there gaps, how to coordinate and communicate with current and potential partners?
- External Communications/Website question: How can we help you communicate about CPY with your Board, your staff, your constituents? How can we help you become more involved with CPY? Are you a part of other youth serving organizations (or organizations that care about kids) that should know about CPY and the Youth Development Plan? Examples: Lions, Kiwanis, Altrusa, Your Church.
- Data Collection/Evaluation question: What use would you have for a data repository? How could we usefully include data and information about partner services?
- Sustainability question: United Way Vision Council Presentation—Is serving as United Way's Vision Council for Education an appropriate way to expand our reach?
 - Full group discussion about United Way and the transformation to Vision Councils, community-led group of expert volunteers which make decisions and recommendations on services and funding.
 - Enthusiasm around the increased visibility CPY would have in the community, the knowledge we could bring to the Vision Council process.
 - Concern around conflict of interest (and perception of increased conflict of interest), autonomy of CPY, and workload of Vision Council.

Conclusions:

CPY will pursue a relationship with United Way such that CPY serves as the Vision Council for Education

Action items

- ✓ Compile notes from small group discussion and distribute to attendees and partners
- ✓ Pursue relationship with United Way

Person responsible

Beth Harrick
David Fulton

Deadline

Next Meeting: Friday May 13, 2010, 8:30-9:30 Boys and Girls Club